



MINUTES OF STUDY COURSE'S COUNCIL
29.10.2024

On Tuesday 29th October 2024, at 1 p.m., the Study Course's Council of the Master's Degree Course in Medicine and Surgery took place in Classroom F (Polo Eustachio) and through Microsoft Teams. The Council was summoned by Professor Simona Magi, President of the Master's Degree Course, via email on 22nd October, 2024 in order to discuss the following agenda:

1. Announcements by the President
2. Acknowledgement of the minutes from previous meetings
3. Quality Assurance Systems
4. Didactic Activity
5. Student Practises
6. Regulations
7. Any other business

At 1:08 p.m. Professor Simona Magi, acknowledging all the justified absences (2), attendances, and the legal number calls the meeting to order.

Professor Cristina Marmorale and Professor Laura Burattini attend the meeting as auditors; Jessica Amicucci, Jacopo Ragni and Nadia Canonico as administrative support.

1. Announcements by the President

1. Training Courses for Professors

The President reminds the availability of training courses for Professors and provides them with the following link for consultation:
<https://learn.univpm.it/course/index.php?categoryid=223>;

2. Uploading of the didactic material

The President recommends the uploading of the didactic material in the E-learn platform (link:
<https://learn.univpm.it/course/index.php?categoryid=850>);

3. Study plan submission – a.y. 2024-2025

The President communicates to students' representatives that all the relevant information on how to submit the study plan for the current a.y. 2024-2025 has been published at the

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following link: [UNIVPM - Study Plans - Master's degree in Medicine and Surgery \(MED-TECH\)](#). All students already received the guidelines via e-mail.

In addition, Professor Simona Magi provides students with some clarifications:

- Students enrolled in the 3rd year must choose the course “W003633 - Introduction to biomedical signal processing”; while the ones enrolled in the 1st and 2nd year must choose a course from the Engineering Area and a course from the Medicine Area;
- In the case of courses chosen in previous years (1st or 2nd year) but not attended, students will have to remove the checkbox in the year in which they chose it and recover the credit in the current year of enrolment. There is both the possibility to re-choose the same course (if available) or replace it with another;
- 2nd and 3rd year students can also choose optional courses. If not interested in it, they will have to click on “salta la regola” (“skip the rule”). 3rd year students who have not chosen optional courses of the 2nd year cannot choose the ones of the 3rd year;

4. Attendance Monitoring

The President communicates the implementation of a new attendance monitoring system. In addition, she asks students to immediately verify if the attendance has been recorded. For any problem, students will have to inform the Professor in order to fix the presence manually. Moreover, the President encourages students to maintain a respectful attitude towards their Professors in the classroom;

5. Regarding religious holidays

After the request from some student to justify absences to lessons because of religious holidays (e.g., Jewish), the President informs that closures for religious holidays apply to public administrations, public and private entities concerning exams and school tests. Therefore, this cannot justify absences to lessons. For lectures, absences due to religious holidays can fall under the allowed 35%;

6. Italian language test

The President informs that 23 students took the Italian language test. Some of them (5) are significantly under the score 18/30. Although the grade is not decisive for passing the skill, she encourages students to practice the Italian language;

7. Registration trends

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The President informs that registration trends are going well. There are 6 seats left for EU citizens and 1 seat for non-EU citizens. Some non-EU students are attending lectures online because they have not obtained their visa yet

8. Survey 6-11-2024; 8:30 AM - 11:30 AM

The President informs about the survey, released by the Faculty of Economics, about the change of the doctor profession and the link between Engineering and Medicine. Professors Elena Spina and Giovanna Vicarelli worked on the project. The implementation of the form also involved:

Dr. Henry Italo Femi Adenusi (1st year)

Dr. Andrea Tigrini (2nd year)

Dr. Francesca Luzi (3rd year)

2. Acknowledgment of the minutes from previous meetings

The President submits the minutes of the previous Study Course Council ([19th September, 2024](#)) for acknowledgement. The Study Course Council acknowledges.

3. Quality Assurance Systems

The President informs about the availability of the Annual Monitoring Sheet (link: [SMA](#)), as sent via mail to all the council members. The indicator regarding internationalization and admission to next years of the course are lower compared to the national average due to transfers of students of the court a.y. 2022/2023. The President outlines that with the next court the situation is improving; almost all the students who had not visa issues were admitted to the next year of the course.

Moreover, the President informs that the Academic Senate (with deliberation n. 110/2024,) has established the name of the Professionalizing Training Activity questionnaire, now “Clinical Internship Questionnaire for students enrolled in the single-cycle Master's Degree Course in Medicine and Surgery (LM-41)” ([Questionnaire Clinical Training Activities \(LM-41\)](#)). The new questionnaire has been structured by ANVUR and has been approved with deliberation n. 63/2024. It will be sent to all students.

As last point of the abovementioned point of discussion, the President announces the closing of [Improvement Actions](#).

The improvement action “Implementation of a monographic course in the 2nd year, taught in English through blended learning and shared with students of the Italian Medicine and Surgery course” has been implemented and proven effective, as already discussed during the Study Course Council of the 11th of June 2024.

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4. Didactic Activity

Professor Simona Magi illustrates to all the members of the Council the [SisValidDidat](#) of the 1st semester A.Y. 2023/2024.

The President continues with the nomination of the following appointment of members:

- Referent of the Professionalizing Training Activities - 3rd year: Prof. Erica Adrario
- Student member of the Quality Assurance Board: Daniel Dor Hagy
- Student member of the Joint Commission: Irene Nicosia
- Confirmation of the teacher member of the Quality Assurance Board and Joint Commission: Prof. Monica Orciani and Prof. Francesco Piva

5. Student Practises

No points on the agenda item.

6. Regulations

Professor Simona Magi informs that about the ongoing review of the regulation system, in accordance with Ministerial Decree No. 1649, issued on December 19, 2023. The decree outlines amendments to the educational regulations, which are set to take effect in the academic year 2025-2026.

7. Any other business

No points on the agenda item.

Professor Morettini intervenes and asks about the D1 chart of the SisValidDidat Survey, regarding the prior knowledge required to fully understand the content of the course. In particular, she addressed students in order to comprehend the reasons why and the how to intervene regarding the situation. The students answered that they will take into charge the situation and that they will ask their colleagues.

Having nothing more to discuss, the Study Course Council is closed at 1:42 p.m.

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Signed by
Jacopo Ragni
Nadia Canonico
Reporting and administration support

Signed by
Professor Simona Magi
President of the Medicine and Surgery Course

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