



## Erasmus+ Programme

### Key Action 1

#### – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
COLLEGE OF REHABILITATION WYŻSZA SZKOŁA REHABILITACJI Z SIEDZIBĄ W WARSZAWIE	PL WARSZAW86	Anna Tomczyk, MSc International Relationship Office, College of Rehabilitation, ul. Kasprzaka 49, 01-234 Warszawa, Poland  Tel: +48 22 535 01 50  e-mail: <a href="mailto:anna.tomczyk@wsr.edu.pl">anna.tomczyk@wsr.edu.pl</a>	<a href="http://www.wsr.edu.pl/en/">http://www.wsr.edu.pl/en/</a>  <a href="http://www.wsr.edu.pl/uczelnia/wspolpraca-miedzynarodowa/incoming-students">http://www.wsr.edu.pl/uczelnia/wspolpraca-miedzynarodowa/incoming-students</a>
UNIVERSITÀ POLITECNICA DELLE MARCHE – UNIVPM  FACULTY OF MEDICINE	I ANCONA01	<b>Silvia Mangialardo</b> Head of International Relations Office Tel: +39 071 2202293	<a href="http://univpm.it/management/studenti/">http://univpm.it/management/studenti/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		@ s.mangialardo@univpm.it  <b>Prof. Monica Emanuelli</b> Full Professor of Biochemistry Faculty of Medicine Department of Clinical Sciences Via Tronto, 10 Tel. +39071 2204681 Mobile: +39 3392382778  <b>Silvia Coppari</b> Administrative officer Tel. +39 071 2202315 @ erasmus.placement@univpm.it	
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## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *  [total number of months of the study periods or average duration*]	
PL WARSAW86	I ANCONA01		Dietetics	1 <sup>st</sup>		4x3=12months
I ANCONA01	PL WARSAW86	091	Dietetics	1 <sup>st</sup>		4x3=12 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods  Staff Mobility for Teaching  Staff Mobility for Training *  [total number of days of teaching periods or average duration*]	
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PL WARSZAW86	I ANCONA01			2 x 5=10 days	2x 5=10 days
I ANCONA01	PL WARSZAW86			2 x 5=10 days	2 x 5=10 days

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WARSZAW86	I ANCONA01	Polish	English	English: B1	English: B2
I ANCONA01	PL WARSZAW86	Italian	English	English: B1	English: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
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<sup>6</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	[month]	[month]
PL WARSZAW86	June 30	December 10
	In case of traineeship there is no official deadline, the application process is continuous. Applications should be send at least 60 days before arrival	
I ANCONA01	May 31	October 31
	In case of traineeship there is no official deadline, the application process is continuous. Applications should be send at least 60 days before arrival	

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within [x] weeks.
- A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

PL WARSZAW86	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail



Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.
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## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW86	Tel: +48 22 535 01 50 e-mail: <a href="mailto:anna.tomczyk@wsr.edu.pl">anna.tomczyk@wsr.edu.pl</a>	<a href="http://www.wsr.edu.pl/en/">http://www.wsr.edu.pl/en/</a>  <a href="http://www.msz.gov.pl/en/travel_to_poland/">Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/</a>
I ANCONA01	Tel: +39 071 2202315 e-mail: <a href="mailto:erasmus.placement@univpm.it">erasmus.placement@univpm.it</a>	<a href="http://univpm.it/manager.it/studenti/">http://univpm.it/manager.it/studenti/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW86	Tel: +48 22 535 01 50 e-mail: <a href="mailto:anna.tomczyk@wsr.edu.pl">anna.tomczyk@wsr.edu.pl</a>	<a href="http://www.wsr.edu.pl/en/">http://www.wsr.edu.pl/en/</a>

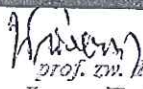
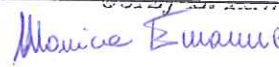
## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW86	Tel: +48 22 535 01 50 e-mail: <a href="mailto:anna.tomczyk@wsr.edu.pl">anna.tomczyk@wsr.edu.pl</a>	<a href="http://www.wsr.edu.pl/en/">http://www.wsr.edu.pl/en/</a>
I ANCONA01	Tel: +39 071 2202378 e-mail: <a href="mailto:info.accommodation@univpm.it">info.accommodation@univpm.it</a>	<a href="http://univpm.llpmanager.it/studenti/">http://univpm.llpmanager.it/studenti/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
PL WARSZAW86	Prof. Jerzy Kiwerski, rector	3.11.2016	 prof. zw. dr hab. Jerzy Kiwerski
I ANCONA01	Prof. Monica Emanuelli Full Professor of Biochemistry	12.12.2016	 Monica Emanuelli



<sup>7</sup>Scanned signatures are accepted