



MINUTES OF STUDY COURSE'S COUNCIL

19.09.2024

On the 19th September 2024 at 2p.m. the Study Course's Council of the master's degree Course in Medicine and Surgery took place in Classroom G (Eustachio Pole) and through Microsoft Teams. The Council was summoned by Professor Magi, President of the master's degree Course in Medicine and Surgery, via email on 12th September 2024 in order to discuss the following agenda:

1. Communications of the President
2. Approval of minutes from previous session
3. SUA - Approval of the charts
4. Professionalizing Training Activity
5. Improvement actions proposal
6. Presentation of the Study Course's structure to new Professors A.Y. 2024-2025
7. RAD edit – November 2024 – confirmation of the PQA and Joint Commission positions
8. Any other business

At 2:05 p.m. Professor Magi, acknowledging all the justified absences (7), attendances (18), and the legal number calls (11) the meeting to order. Prof. Burattini attend the meeting as auditors, Amicucci, Canonico and Ragni as administration support.

1. Announcements by the President

Professor Magi communicates that lectures will start for the 1st year on 23rd October and for 2nd 3rd Year on 23rd September. The IMAT test that took place on 17th September reports that 502 students took the test, 150 on site (around 50 foreign students), and the rest in their countries. As the last year lectures will be delivered in streaming for those students who have not acquired the VISA by the start of the lectures and won't be able to attend the lessons in presence and recorded lectures and/or e-learning activities will be uploaded to the Moodle platform with restricted access for late enrolled students, allowing them to recover the activities.

Then Professor Magi reminds to the other Professors that Teaching Activity Register must be submitted by September 30th. It is now possible to complete the Syllabus related to the monographic courses. It is recommended that all the teachers review their Syllabus, with particular reference to third-year courses, since they are being activated for the first time. As already told to all the

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Corso di Laurea Magistrale a Ciclo Unico – Medicine and Surgery

Professors via mail by starting from the A.Y 2024-2025, a new student attendance recording procedure will be activated through the EasyBadge application.

Then the last communications for the students who would pursue the double degree in Biomedical Engineering, they will have to attend the Didactic Teachings indicated in the second and third years course Study Plan. More precisely, these classes will start in September. Therefore, students interested in obtaining the second qualification will have to start taking courses in September. Then, they will formalize this choice in October, when all the students will be asked to present their official study plan to the Student Secretariat Office.

2. Approval of minutes from previous sessions

Professor Magi submits the minutes from previous council meeting for approval.

Council approves.

3. SUA – approval of the charts

The President, as anticipated on the council of 17th July, reports the approval of the following charts have been approved the 15th of September 2024:

B2.a – Study course calendar and didactic activities timetable ("Calendario del corso di studio e orario delle attività formative");

B2.b – Exam calendar ("Calendario degli esami di profitto");

B2.c – Degree sessions calendar ("Calendario sessioni della prova finale");

B6 – Students' opinion ("Opinioni degli studenti");

C1 – Incoming, in progress, and outgoing data ("Dati di ingresso, di percorso e di uscita");

C2 – External efficiency ("Efficacia esterna");

C3 – Opinion of Institutions and companies with curricular/extra-curricular internship agreements ("Opinioni enti e imprese con accordi di stage/tirocinio curriculare o extra-curriculare");

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4. PTA

In order to have a better organization and coordination, the referent of PTA 2nd year changes and Dr. Giorgia Fattorini will be the referent.

Another aspect of PTA that is clarified during the council is the ITALIAN pre-test for self-evaluating of language proficiency that is a part of the skill “Presentation: objectives/methods/verification”.

The Italian test will be dispensed via Moodle and will be organized as follows:

Section 1 – Listening: Listening and comprehension of a text (multiple choice with one correct answer)

Section 2 – Reading comprehension: Reading comprehension of a text (multiple choice with one correct answer)

Section 3 - Grammar and lexicon/use of expressions: Multiple choice question (with only one correct answer) and/or "complete the sentence" exercises

Section 4 - Cloze test: Students will have to complete a text with one of the three given options.

Students will have 50 minutes to complete the test.

In the "Work in class" section of the Team dedicated to the Medicine and Surgery course students can find the materials of the classes and the module "grammar plan", with a summary of the main grammar rules studied in class.

For the preparation of the exam students can use the Italian for beginners course as a reference used during the lessons. Here students can find an example of a basic level test.

By starting the 3rd year of the course it will be start the PTA in the hospital wards, to improve the coordination between these structures, the university and the students, it has decided to establish the clinical referents figures for each wards.

Doctors individuated are: for the structure “AOU DELLE MARCHE - CLINICA MEDICA” managed and directed by Prof. Gianluca Moroncini, these referents will be Professor himself and Dr. Devis Benfaremo. For the structure “INRCA – CLINICA MEDICA E GERIATRICA” directed and managed by Prof. Riccardo Sarzani, referents will be himself, Dr. Francesco Spannella and Dr. Matteo Landolfo

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5. Improvement actions proposal

Professor Magi refers to the Council that with the Administration is in progress to concede the students the opportunity to attend research laboratories on a voluntary basis starting from the first year and to do the Voluntary attendance in hospital wards. Finally Professor informs the council that he part of the regulations regarding attendance in Labs/departments/hospital wards for thesis preparation in terms of hours will be also changed

6. Presentation of the Study Course's structure to new Professors A.Y. 2024-2025

3rd year Study plan and PTA program it is presented to the new Professors that will teach in this 3rd year to have a clearer vision of the program.

7. RAD edit – November 2024 – confirmation of the PQA and Joint Commission positions

There will be a RAD (University Didactic Regulations) edit. It will be thus necessary to confirm the following positions that will co-operate in the RAD edit:

- Prof. Monia Orciani: PQA (Quality Assurance) referent
- Prof. Francesco Piva: Joint Commission referent
- Students' representatives (study course, departments, faculty,...):
- One as a component of the Quality Assurance Board
- One as a component of the Joint Commission (it would be better an Italian student because communication within the committee will be easier)

Students answer that they will send via mail the names of the components soon.

Having nothing more to discuss, Professor Magi, President of the Medicine and Surgery Course, ends the Council at 2:26 p.m.

Signed by
Ragni Jacopo
Reporting and administration support

Signed by
Professor Magi Simona
President of Medicine and Surgery Course

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