



**MINUTES OF STUDY COURSE'S COUNCIL
5.02.2025**

On Wednesday 5th February 2025, at 1 p.m., the Study Course's Council of the Master's Degree Course in Medicine and Surgery took place in Classroom S (Polo Murri) and through Microsoft Teams. The Council was summoned by Professor Simona Magi, President of the Master's Degree Course, via email on 29th January, 2025 in order to discuss the following agenda:

1. Announcements by the President
2. Acknowledgement of the minutes from previous meetings
3. Quality Assurance Systems
4. Didactic Activity
5. Student Practises
6. Regulations
7. Any other business

At 1:05 p.m. Professor Simona Magi, acknowledging all the justified absences (5), attendances, and the legal number calls the meeting to order.

Jessica Amicucci, Jacopo Ragni and Nadia Canonico attend the meeting as administrative support.

1. Announcements by the President

- Professor Simona Magi opens the meeting by informing the Council about the availability of [Pearson digital resources for teaching support](#). Those learning resources are accessible through Moodle platform. In addition, the President informs that Pearson is also available for one-to-one meetings with the faculty staff.
- The President continues by informing about a workshop, disclosed by Professor Andrea Tigrini, on inertial sensing for clinical applications. The workshop is promoted by SIAMOC (Italian Society of Movement Analysis in Clinical Practice - Società Italiana di Analisi del Movimento in Clinica) and requires participants to become members by paying the membership fee corresponding to their role. For students, the fee is 20 Euros. The workshop will be held in Italian, and no additional fee is required. The information has been shared with 2nd and 3rd year students on the 31st January, 2025.

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2. **Acknowledgment of the minutes from previous meetings**

The President submits the minutes of the previous Study Course Council (**Study Course's Council 29th October 2024**) for acknowledgement. The Study Course Council acknowledges.

3. **Quality Assurance Systems**

• **Report on the Meeting with Associations Involved in the Production of Goods and Services and Trade**

Professor Simona Magi informs the Council that on December 11th, 2024, at 2:30 p.m., a consultation meeting with the Associations involved in the Production of Goods and Services and Trade took place. The meeting involved the Presidents of the Single-Cycle Degree Courses in Medicine and Surgery and industry representatives. The purpose of the meeting was to discuss the reform of the degree programs as foreseen with Ministerial Decree No. 1649 of December 19th, 2023.

Key topics of the meeting included:

- professional profiles and career opportunities for graduates;
- training objectives, assessment methods, and the enhancement of internship experiences.

The meeting underscored the need to adapt the Study Course contents to the aforementioned Ministerial Decree.

The main notable changes included the increase of ETCs for Elective Educational Activities and thesis preparation, internship introduction, as well as the reorganization of courses by reducing the number of integrated ones.

Furthermore, the meeting highlighted opportunities for students in the Medicine and Surgery program to develop competencies in biomedical engineering.

The minutes of the meeting, which have been sent to the Council members contextually with the remind of the convocation are available at the following link: <https://www.medicina.univpm.it/sites/www.medicina.univpm.it/files/Verbale%20consultazione%20parti%20sociali%2011.12.2024.pdf>

• **Taking charge of the AVA report of the Evaluation Board for the year 2024**

The President continues by taking charge of the AVA report – 2024. The Evaluation Board is responsible for internal evaluation of the efficiency, effectiveness, and quality of teaching and

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research activities, support measures for student rights, and the effectiveness of administrative actions. The report, sent to all the Council members contextually with the remind of the convocation, is available at the following link:
https://www.univpm.it/Entra/Ateneo/Assicurazione_qualita_1/Attori_del_Sistema_AQ/Nucleo_di_valutazione_1

- **Taking charge of the report of the Joint Commission for the year 2024**

The President continues by taking charge of the report of the Joint Commission - year 2024. The member of the Joint Commission – 2024-2027 for the Master's Degree Course in Medicine and Surgery are Professor Francesco Piva and Miss. Irene Nicosia. Professor Simona Magi continues by illustrating all the frames which were taken into account for the analysis:

Frame A: Analysis and proposals on the management and use of student satisfaction surveys

Frame B: Analysis and proposals regarding teaching materials and aids, laboratories, classrooms, equipment, in relation to achieving the desired learning outcomes

Proposals: Request to have the classroom air conditioning and WiFi coverage checked. Listen to students to understand which aspects of the student office services need improvement.

Frame C: Analysis and proposals on the validity of methods for assessing the knowledge and skills acquired by students in relation to the expected learning outcomes.

Proposals: Regulations for the academic year 2024/25 (in English) and for the academic year 2023/24 (in Italian) can be published in the University website at the following link <https://www.medicina.univpm.it/?q=node/4906>.

Frame D: Analysis and proposals on the completeness and effectiveness of the annual monitoring and cyclical review

Frame E: Analysis and proposals on the actual availability and accuracy of the information provided in the public sections of the SUA-CdS

Frame F: Additional proposals for improvement.

Strengths of the Course: Attractiveness to students, particularly international ones. Strong interdisciplinary component.

Proposals for improvement:

-Uploading of teaching material before lessons.

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-Improvement of the University Course website so that users can switch between Italian and English.

The report of the Joint Commission was sent to the members of the Council contextually with the remind of the Convocation and is available at the following link

https://www.medicina.univpm.it/sites/www.medicina.univpm.it/files/Relazione_Annuale_CPDS%20Medicina_2023-2024.pdf

- Professor Simona Magi continues by informing the members of the Council about the request for approval of the Review (Riesame) of the “Medicine and Surgery” course. Since the course has not yet completed a full cycle, the Quality Office requested the following document: [D.CDS.1.a - SUMMARY OF THE MAIN CHANGES IDENTIFIED SINCE THE LAST REVIEW](#), using the provided format.

This should include the reasons for the curriculum change, with reference to consultations with stakeholders and coordination activities (learning objectives, Tuning matrix) and aims at verifying the presence and level of implementation of quality assurance processes in the design of the Course of Study.

- **Modification of the Order of the Study Program in Medicine and Surgery - Academic Year 2025-2026**

The President informs that the Study program has been modified in line with Ministerial Decree No. 1649 of December 19, 2023. The changes of the SUA have been sent with the remind of the convocation (link: [quadri SUA MedTech ENG.pdf](#))

- **Tuning Matrix approval:**

The President submits for approval the Tuning Matrix. The council approves it.

- **Improvement actions: survey to investigate the reasons why students move to other Universities**

The President informs about the implementation of a survey to investigate the reasons why students decide to move to other Universities. The questionnaire aims at collecting the potential factors (content of the course, dissatisfaction with the study support services and/or program, personal/family factors etc...) which contribute to the withdraw of the MedTech program in Univpm.

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4. Didactic Activity

- **Modification of the Order of the Study Program in Medicine and Surgery Academic Year 2025-2026 and pre-requisite requirements**

Professor Simona Magi continues by showing the Study plan Academic Year 2025-2026 to all the Council members. The plan was also sent with the remind of the convocation for ease of reference and is available at the following link:
<https://www.medicina.univpm.it/sites/www.medicina.univpm.it/files/didattica/piani-di-studio/2025-26/MU23%20-%20Piano%20-%20Medicine%20and%20Surgery%20a.a.%202025-26.pdf>

- **Organization of the Professionalizing Training Activity for the 2025-2026 cohort**

Professor Simona Magi continues by illustrating the main changes regarding Professionalizing Training Activities for the 2025-2025 cohort:
-Professionalizing Training Activity – first year – 2 ECTs

Skills	Content	CFU	Location
PRESENTATION: OBJECTIVES / METHODS / VERIFICATION	Presentation of the first year skills - presentation of the organization of activities; - knowledge acquisition methodology; - method of verification of the objective.	0,20	learn.univpm.it
APPLIED GENETICS	1. Human cytogenetics: the normal human karyotype; study methodologies; anomalies in the number and structure of autosomes and sex chromosomes; genomic imprinting and uniparental disomy pathology. 2. Genetics of tumors. 3. Diagnosis and prevention of hereditary diseases, gene therapy..	0,40	Classroom
BIOCHEMISTRY OF MACROMOLECULES AND APPLICATION	1. Guidelines for proper nutrition; nutritional needs in different age groups 2. Diet, weight control, body mass indexes (body mass index, waist circumference, waist/hip ratio, bioimpedance and plicometry) 3. Food choices 4. Tools for assessing eating habits and lifestyles 5. Consultation of scientific and informative material 6. PCR, agarose gel electrophoresis and Real-Time PCR	0,90	Classroom
LABORATORY EXERCISES (Histology)	To describe and recognize histological preparations using the light microscope.	0,50	Lab of microscopes

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Facoltà di Medicina e Chirurgia
Corso di Laurea Magistrale a Ciclo Unico – Medicine and Surgery

-1 ECTs = 25 hours

- **Laboratory guides: Approval of the ranking list for the evaluation of qualifications.**

Professor Simona Magi informs that on January 22nd, 2025, at 10:00 AM, the Commission responsible for evaluating the applications in response to the University's public selection for the assignment of 4 Laboratory Guide positions for professionalizing training activities in the Medicine and Surgery Degree Program (A.Y. 2024/2025) met at the "Skill Lab" Secretariat, Eustachio Building.

The Commission, overseeing professional training activities for the Medicine and Surgery degree program, is composed of:

Prof. Erica Adrario – AFP/TPV Coordinator

Prof. Simona Magi – Head of Medicine and Surgery Degree Program

Dr. Arianna Pasquaretta – AFP/TPV Educational Tutor

Dr. Andrea Giampaolletti – AFP/TPV Educational Tutor

Dr. Margaret Peggy Leung – Language Learning Support Center – CSAL

The composition of the Commission was communicated via email on January 16th, 2025, to the SSN Relations Office - Health Service- Ufficio Rapporti SSN - Servizio Sanità.

The President continues by submitting for approval the ranking resulting from the evaluation of qualifications as follows:

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POLITECNICA
DELLE MARCHE

Facoltà di Medicina
e Chirurgia

ALLEGATO N. 3 ESITO DELLA VALUTAZIONE

ISTRUTTORE BLSO	PUNTEGGIO
1. GABRIELE GALLI	30,25
2. ALESSIA GAUDENZI	27,75
3. MARCO ERCOLI	10,75

LABORATORIO PRATICO III (prelievi ematici ed esami colturali)	PUNTEGGIO
1. ALESSIA GAUDENZI	27,75
2. MONIA BELA'	22,00
3. BETTY PERTICARINI	10,50
4. BEATRICE CIABATTONI	5,25

DIRETTORE BLSO	PUNTEGGIO
1. ALESSIA GAUDENZI	27,75
2. FEDERICO LATTANZI	22,00

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All the candidates are convened to do the practical test, which will take place of February 21st, 2025 at the “Skill lab” – Eustachio building.

The Council approves.

- **Proposal for the establishment of a committee to coordinate both didactic and professional training activities**

The President highlights the need to appoint a Committee for the coordination of teaching and professionalizing activities.

The Committee should include the following figures:

1. **President of the course**
2. **PTA Coordinator**
3. **One teacher per semester from Medical and Engineering areas**
4. **PTA Representatives (one per year)**
5. **A student**

- **International mobility for study and professional training activities**

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Professor Simona Magi continues the meeting by giving information about international mobility and Professionalizing Training Activities/Voluntary Collaboration

-Voluntary Collaboration in Hospitals and Laboratories

Voluntary attendance can start from the 3rd year. All the information regarding the voluntary attendance is available at the following link:

<https://www.medicina.univpm.it/?q=frequenza-volontaria&language=it>

-Internship Hours

Currently, the Medicine and Surgery program does not offer internships. The introduction of the internship is one of the main changes resulting from the application of Ministerial Decree No. 1649 of December 19, 2023.

As a result, the only available options are the PTA (Professional Training Activity) and voluntary attendance. Students will not be able to participate in a traineeship program until graduation. The PTA will be conducted partly in hospital wards and will deal with small group activities. On the other hand, voluntary attendance is an individual activity.

-Erasmus Program

It is feasible to start participating in the Erasmus program beginning in the fourth year of study. This is advantageous because, from the fourth year onward, the number of bioengineering courses is reduced, thus providing students with the opportunity to complete a greater number of examinations while engaged in the program. These are the current partners involved in the Erasmus program:

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E SEVILLA01	UNIVERSIDAD DE SEVILLA
F NANCY43	Université de Lorraine
PL LODZ03	UNIVERSYTET MEDYCZNY W LODZI
RS NOVISAD02	UNIVERSITY OF NOVI SAD (Codice 0911)
TR ANKARA02	GAZI UNIVERSITY
D BONN01	RHEINISCHE FRIEDRICH-WILHELMS-UNIVERSITAET BONN
E CADIZ01	UNIVERSIDAD DE CADIZ
E SANTIAGO01	UNIVERSIDAD DE SANTIAGO DE COMPOSTELA
E SEVILLA01	UNIVERSIDAD DE SEVILLA
G IOANNIN01	PANEPISTIMIO IOANNINON
HR SPLIT01	SVEUCILISTE U SPLITU
PL LODZ03	UNIVERSYTET MEDYCZNY W LODZI
RO BRASOV01	UNIVERSITATEA "TRANSILVANIA" DIN BRASOV
RO BUCURES10	UNIVERSITATEA DE MEDICINA SI FARMACIE "CAROL DAVILA" BUCURESTI
RO CLUJNAP03	UNIVERSITATEA DE MEDICINA SI FARMACIE "IULIU HATIEGANU" CLUJ-NAPOCA
RS NOVISAD02	UNIVERSITY OF NOVI SAD (Codice 0912)
TR CANAKKA01	CANAKKALE ONSEKIZ MART UNIVERSITESI

5. Student Practises

• Appointment of tutor for student-athlete

Professor Simona Magi continues by informing about the tutor assigned to the student Celik Bengisu (1112700), enrolled in the Single Cycle Master's Degree in Medicine and Surgery and recognized as a student-athlete for the current academic year: Prof. Simona Magi.

6. Regulations

The President shows to all the members of the Council the [Specific Study Course Rules](#) and point out one of the main changes, which concern optional exams:

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“...Although elective exams are part of the study plan during the second and third years, students can choose these activities at any time throughout the six-year program, specifically during the annual presentation of the study plan...”

“...Attendance is not mandatory for elective courses that contribute to the recognition of the second degree in Biomedical Engineering”.

The new Specific Study Course rules have been sent to all the members of the council for consultation and will be published on the University website.

7. Any other business

No points on the agenda item.

Professor Andrea Tigrini intervenes, reporting unpleasant events that occurred during his lessons. Students often leave the laboratories in deplorable conditions and act disrespectfully towards Professors. He asks what kind of measures can be taken to this end. Professor Simone Pifferi intervenes, saying that if the situation arises the only solution is to refer the situation to the Ethics Committee. Professor Micaela Morettini intervenes, complaining that students often make confusion during classes, making this latter difficult to follow. She also adds that many students scan the presence via QRcode and then leave the class. The student Mayar Bezzai says that the problem of frequencies is mainly due to the fact that lessons are close to the exams and that students are forced to give up the same to study.

Professor Simona Magi encourages students to behave respectfully during classes and in university buildings and asks student's representatives to spread the word to their colleagues.

Having nothing more to discuss, the Study Course Council is closed at 1:53 p.m.

Signed by
Nadia Canonico
Jacopo Ragni
Reporting and administration support

Signed by
Professor Simona Magi
President of the Medicine and Surgery Course

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