



MINUTES OF STUDY COURSE'S COUNCIL

7.07.2025

On Monday 7th July 2025, at 12 a.m., the Study Course's Council of the master's degree Course in Medicine and Surgery took place in classroom Q (Polo Murri) and through Microsoft Teams (link: [SCC Medicine and Surgery July 7th 2025 | Partecipazione alla riunione | Microsoft Teams](#)). The Council was summoned by Professor Simona Magi, President of the Master's Degree Course, via email on 1st July, 2025, in order to discuss the following agenda:

1. Announcements by the President
2. Acknowledgement of the minutes from previous meeting
3. Quality Assurance Systems
5. Didactic Activity
6. Student Practises
7. Any other business

At 1:03 p.m. Professor Simona Magi, acknowledging all the justified absences (5), attendances, and the legal number calls the meeting to order.

Jessica Amicucci and Nadia Canonico attend the meeting as administrative support. Professor Maria Gabriella Ceravolo attends the meeting as auditor.

1. Announcements by the President

The President informs the Council about the approval, from the CUN (National University Council) of the didactic Order of the Course. The main adjustment was about the knowledge of the Italian language, now integrated as an internship to be completed within the first two years of the Course (2 on 8 ECTS), as defined at the last Council meeting of April 24th, 2025. The Italian language courses will be provided by CSAL and will include a final exam. Moreover, a clinical English course will be offered for Italian students.

Professor Magi continues by informing about the IMAT test date, which will be on September 17th, 2025.

The Council is informed about the reschedule of the course “Mathematical models in Medicine” for the a.y. 2025-2026 (Prof. Micaela Morettini). The course schedule has been revised from a first-semester offering to an annual one. This change will enable the course to be delivered in the second

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semester, jointly with the equivalent course in the Master's Degree program in Biomedical Engineering.

Professor Magi reminds Professors and faculty members responsible for teaching activities to complete the course description forms related to their areas of responsibility. The submission has to be completed by August 31st, 2025. Moreover, the President highlights the importance of filling the part related to textbooks; this is important because the library acquires only those indicated by the deadline mentioned.

With the last communication the President informs the Council about the expiration of the term for the following figures:

- Quality Assurance System Referent
- President of the Single-cycle master's degree Course in Medicine and Surgery

2. Acknowledgment of the minutes from previous meetings

The President submits the minutes of the previous Study Course Council for acknowledgement. The Study Course Council acknowledges.

3. Quality Assurance Systems

The President informs about the modality change for the checklist required by the Quality Assurance System. The completion of the Excel file All.07 - AQ System Activities Calendar CdS - Checklist will no longer be necessary, as it has been replaced by the online calendar (<https://univpm.sharepoint.com/sites/SistemaAQCdS/Lists/Attivit%20%20LM41%20%20Medicine%20and%20Surgery/AllItems.aspx>)

4. Didactic Activity

Professor Magi informs about the reopening of the process for defining the Educational Potential/ Available seats ("Potenziale Formativo") by the 10th of July.
The Course decided to confirm:

Seats available for the Academic Year 2025-2026: 80

Seats available for Extra EU students: 60

Seats available for EU students: 20

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The Council approves.

The Council is requested to approve issuing a selection notice for: 2 Laboratory Guides for each PTA SKILLS listed below (4 in total):

Skill/Activity	Skill's contents	Profile and Requirements
BASE CARDIOPULMONARY RESUSCITATION TECHNIQUES	1. Identify cardiac arrest in adults and children. 2. Perform CPR and provide bag-valve-mask ventilation. 3. Use a semi-automatic defibrillator. 4. Be familiar with and apply the international first aid guidelines for adults and children.	Degree in Medicine and Surgery or Nursing. In possession of specific BLSD INSTRUCTOR certification
YEAR III PRACTICAL WORKSHOP	1. Provide a capillary sampling 2. Provide a venous sampling 3. Provide an arterial sampling 4. Provide samples for culture test	Degree in Nursing.

The Council approves.

The Council is requested to approve also issuing a notice for a Tutor for Core Transversal Activities Primarily Delivered through Advanced Simulation.

The Council approves.

5. Student Practises

The President informs the Council about the new rules concerning students who are enrolling late (after June, 30th) in the 1st year of a Single-cycle Master's Degree Course:

-Teachers will upload the teaching material of the 1st and 2nd semester on Moodle, according to one of the three UNIVPM methods. If the teaching material consists of only slides, teachers are encouraged to be available for further explanations (if needed);

-Students who enroll from January 1st and until June 30th will be allowed to take the exam in the session following the first one available;

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-Students who will enroll within 30th June can enter the online teaching material;
-Professionalizing Training Activities recoveries will be scheduled and performed in the same way in which they were regularly carried out.

~~-Students who will enroll from 1st July will repeat the year;~~

The following point as been changed as follows:

~~-Student who will enroll from 1st July will pass to the 2nd year with educational debt for the PTA~~

The current regulations define that those arriving after June 30th must re-enroll in their first year as repeaters. This year, however, this situation is no longer possible due to a change in the Order of the Course. Students who enrolled in the first year in the 2024/2025 academic year cannot, by Ministerial Decree, enroll in another Order. This is because the Order defines the number of available seats. A possible registration as repeaters would involve the creation of a new cohort, related to the old Order. The Course, after having consulted the Presidency and the Student Secretariat, proposes an exemption to the council: to grant, for the academic year 2025/2026 and for those students enrolled in the first year of the a.y. 2024/2025, enrolment in the second year with educational debt for the PTA. Obviously students will have to recover the first year's activities before accessing the second year's PTA.

After an extensive discussion, Professor Fattorini intervenes by stating that this solution will create a condition of non-equality between those who enrolled in the first year in the academic year 2024/2025 and those who enrolled in different academic years. For this reason, she asks for a change in the Regulations in order to address the issue and create a clear legislation that guarantees equal opportunities for all the students.

A change in the Regulations will be evaluated in order to address these issues and the Council will be informed about that.

Professor Orciani, Professor Piva and Professor Sartini were already informed about the situation, and recoveries will be scheduled with them for those students who arrived after the 1st of July and for those who arrived after the PTAs/recoveries.

Professor Fattorini votes against. Professor Orcioni abstains.

The waiver is therefore approved.

6. Any other business

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Professor Magi informs that students asked for the possibility of joining voluntary attendance at facilities authorized by the Faculty of Engineering (<https://tirocini.ing.univpm.it/eleaz2.asp?corrente=11>). A further possibility could be to involve the clinical bio-engineering service.

Having nothing more to discuss, the Study Course Council closes at 1 p.m.

Signed by
Nadia Canonico
Reporting and administration support

Signed by
Professor Simona Magi
President of the Medicine and Surgery Course

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